

Christ Church Purley Re-Opening Guidance

Dates

- The Church will be re-open for limited services from Wednesday 22nd July, with Sundays resuming in September.
- The Centre will be re-open for eligible*, regular hirers from early September, dates to be confirmed. This continues to be subject to Government guidelines.
- Any hirers who wish to visit the Centre to measure their room with regards to social distancing may do this at an arranged date with the Bookings Administrator during August.

Building access & restrictions

- There is a one-way system in place through the building. Please see the map for details.
- There will be no waiting permitted in the Foyer or public access areas for group members or parents. All group participants will have to arrive at their specific time and leave immediately.
- Counselling Room 1 will no longer be available for hire due to its size. Due care must be taken when entering C2 & Galilee due to the smaller nature of the space and single door entry.
- Clear wall and floor signs around the Centre will guide users to the correct route to follow.
- All Centre users will have to sign in on arrival at the Centre for Track and Trace purposes. They will need to leave a contact name and number. These details will be kept for 3 weeks and then safely destroyed.
- All groups must also keep a register of participants each week. Group leaders must be the first into the room and the last out and ensure they sign in using the Foyer sheet.
- A member of staff will be on site regularly. We have CCTV that covers the Church Centre and will be regularly checking to ensure guidelines are being followed.

Risk Assessments

- All groups will need an updated risk assessment for their specific meeting in the Centre. No groups will be allowed to re-start without this information being made available to the Bookings Administrator.
- The Church will provide a risk assessment for the public access areas of the Centre.
- All groups will be asked to sign an agreement with the Church stating compliance with the Centre and the Government's guidelines.

Cleaning & Hygiene

- Face masks must be worn throughout your time in the Centre.
- Government guidelines advise that hand washing is still preferable over hand sanitiser. All toilets will be stocked with hand soap and paper towels.
- There are hand sanitiser stations in the public areas of the Centre.
- All groups are responsible for hygiene rules to be followed within their group setting.
- Anti-viral cleaning products will be available in each room to enable group leaders to wipe down any surfaces *before* the start of their group and any that have been touched during the group i.e. door handles, tables, chairs *after* they have finished.
- Any public access areas and toilets will be cleaned regularly by the Church Centre staff.
- All rubbish must be disposed of in the bins provided. Each group must empty their bin at the end of their session and dispose of the bin bag in the large Biffa bin in the car park. Bins have replacement bin liners inside, please fit a new bag in the bin before leaving.

**It is the responsibility of the group leader to ensure the running of the group is permitted within the current Government guidelines.*